

**METROPOLITAN REAL ESTATE INVESTORS
AFTER HOURS AIR CONDITIONING REQUEST
COMERICA BANK TOWER**

During regular business hours: Fax your request to 214-658-1605.
After 5pm weekdays/weekends/holidays: Submit your request by calling 214-658-1621.

COMPANY NAME: _____ **SUITE:** _____
YOUR NAME: _____ **DATE:** _____

DATE REQUESTED	DAY	FLOOR	ON TIME*	OFF TIME*
_____	_____	_____	_____ am/pm TO	_____ am/pm
_____	_____	_____	_____ am/pm TO	_____ am/pm
_____	_____	_____	_____ am/pm TO	_____ am/pm
_____	_____	_____	_____ am/pm TO	_____ am/pm
_____	_____	_____	_____ am/pm TO	_____ am/pm
_____	_____	_____	_____ am/pm TO	_____ am/pm

Note: Always indicate AM or PM. When applicable, please indicate "noon" or "midnight".

***START TIME AND OFF TIME ARE REQUIRED BEFORE CONTACTING DUTY ENGINEER**

TENANT SIGNATURE: _____ **TITLE:** _____

PRINT NAME: _____ **CC:** _____

COMMENTS: _____

ENGINEERING: Ph: 214-658-1600 Fax: 214-658-1605 **SECURITY:** Ph: 214-658-1621

<p><i>AFTER REGULAR BUSINESS HOURS:</i></p> <p>Date/Time Received: _____</p> <p>Security Officer: _____</p> <p>Engineer Called: _____</p> <p>Date/Time Called: _____</p>	<p><i>FOR OFFICE USE ONLY:</i></p> <p>Entered By: _____</p> <p>Date/Time Received: _____</p> <p>Date/Time Programmed: _____</p>
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